

## **Bar/Press/Broadcasters Council Format**

**A.** The council shall be composed of 24 members, 12 members appointed by the Oregon State Bar and 6 members appointed each by the Oregon Newspaper Publishers Association and Oregon Association of Broadcasters. The appointing organization shall strive to appoint broadly representative members to the council, including, for example trial judges, criminal and civil lawyers, editors, news directors, photographers, and reporters.

1. Members shall have an appointment term of three years.
2. Members can only be appointed to a maximum of two consecutive terms.

**B. Council leadership**

1. Officers of the council shall consist of Chair, Vice-Chair and Secretary.
2. Succession to the Chair shall be from: Secretary to Vice-Chair to Chair.
3. The Chair shall be shared by all three appointing groups on a rotational basis, i.e. in any one given year, the three officer positions shall be held by one representative from each group, providing that over a period of three years, each group will have occupied the Chair for one year.
4. Should a represented delegation wish to remove a council member of theirs, they may do so at any time by a decision supported by a 2/3 majority of all their appointed representatives.
5. An internal chair of each group has the additional authority, acting without ratification by the remainder of the delegation, to remove a committee member from that delegation for nonattendance, upon a member missing three out of any four Council meetings. This removal authority is to be exercised in the discretion of the internal chair.

**C. Funding.** The Council shall operate without funds, with the in-kind support of the Oregon State Bar, Oregon Newspaper Publishers Association and Oregon Association of Broadcasters. Should the Council wish to conduct some type of program requiring funding, it shall seek funding from the three sponsoring organizations or other voluntary funding sources. The Council shall not become a funded organization for general operations.

**D. Purpose.** The Council shall exist for the purpose of communication among the Oregon State Bar, Oregon Newspaper Publishers Association and Oregon Association of Broadcasters, and their members. It shall seek to resolve and prevent disagreements and disharmony among them. It shall work to improve communication and understanding among the represented memberships, and shall educate and inform on issues involved the media and the Bar. The Council shall serve as an information clearinghouse and may provide information to all three represented groups on issues of concern to each of them. Member organizations retain their right to withdraw from participation in the Council or any of its activities at any time for any reason.

**E. Official Positions.** The Council may not take a position on any issue on behalf of the Oregon State Bar, Oregon Newspaper Publishers Association and Oregon Association of Broadcasters, and does not represent and may not speak on behalf of the membership of the Oregon State Bar, Oregon Newspaper Publishers Association and Oregon Association of Broadcasters. Each of the member organizations retains its right to oppose, support or reject on its own behalf any position taken by the Council, and shall not be deemed by its participation in the Council to sponsor or support any position taken by the Council.

**F. Reporting.** The Council shall provide each of the three member organizations a written and oral report at least annually, including a delineation of the Council's activities and projects over the past year and a summary of its projects in progress as well as those planned for the upcoming year. Should any substantive changes in those anticipated projects be made during the course of any years, the Council shall immediately advise its three members organizations.

**G. Duties of Officers.**

**1. Chair.** The Chair shall preside over the meetings of the Council, shall, with the assistance of the Secretary, set the agenda for each meeting, and shall be the spokesperson for the Council in its reporting requirements to the member organizations.

**2. Vice-Chair.** The Vice-Chair shall substitute for the Chair in any of his/her duties as required because of absence, or other inability to serve. At the close of his/her term as Vice-Chair, the officer shall

at the conclusion of the year of service report his/her planned projects or activities for the upcoming year as Chair, to each of the three member organizations.

**3. Secretary.** The Secretary shall mail to each member of the Council and to the office of each member organization, meeting notices for each scheduled meeting, together with the agenda of items to be covered at the meeting. The Secretary shall work in concert with the Chair in preparing the agenda for each upcoming meeting. He/she shall also take minutes of each meeting, shall mail copies of such minutes to each member of the Council and the office of the three supporting organizations following each meeting. Such minutes shall be approved or amended by the Council at the next scheduled meeting. Any amendments to the minutes shall also be provided by the Secretary to each member and the Oregon State Bar, Oregon Newspaper Publishers Association and Oregon Association of Broadcasters. By June 1 of each year, the Secretary shall provide each of the three member organizations with a list of those members from its delegation whose terms shall terminate as of August 31. The organizations shall in turn provide the Secretary with a list of those new appointees whose term shall commence as of September 1 by August 1.

**H. Meetings of the Council.**

1. The Council shall have meetings during the year on a regularly scheduled basis, at least quarterly.

2. Ten days notice, by first class mail, shall be required in the scheduling of meetings of the Council.

3. If a majority of the members of the Council desire a meeting, such may be called without the approval of the Chair under the same notice requirement as n 2 above, but with a statement containing the signatures of the majority included with the notice and agenda.

4. Council meetings shall be held in accordance with the requirements of the Open Meetings and Public Records Laws of the State of Oregon.

**I. Voting.**

1. Voting by the Council, when required, shall be in person, and decisions made by majority vote except as otherwise provided herein.

2. Votes by proxy or other "in absentia" methods are not permitted.